

Graduate Certificate of Applied Management

1. About the Graduate Certificate of Applied Management

For most large organisations, developing capable leaders and managers efficiently and effectively is a critical priority. For that reason, they invest a significant proportion of their learning and development budgets in programs aimed at developing leaders and managers. Optimising and realising return on that investment is critical.

Traditionally, much of the investment in leadership and management (LM) development has focused on programs such as the MBA and facilitated leadership courses; however, formal training programs have increasingly been criticised for being one-size-fits-all and not developing the LM skills individual managers need and can apply to the business operations. Increasingly, organisations are adopting strategies that promote LM development within the working environment, such as experiential, action- or project-based learning, and executive coaching.

This course aims to bridge the praxis gap. Employing a competency-based approach to LM development, students complete a specialism management subject that provides the knowledge of the particular area of management required by the organisation, for example change management, or agile project management. The power of this learning is in the application of this newly acquired knowledge in a significant on-the-job action learning project. So, in short, the specialism subject provides the new knowledge, and the project subject, the opportunity to apply and develop this knowledge to achieve professional competence.

Graduate employment opportunities

This program is expected to attract learners who already are in paid employment. It is intended that the program will provide professional development and enrich the learner's current standing with a qualification that they will use to engage in more complex work. Additionally, the learner may step into more challenging or senior roles, with the capability to lead projects and other staff in their workplace.

Course Overview

Course Title	Graduate Certificate of Applied Management		
Study Options – Domestic Australian students	Face to Face delivery Online delivery Full-time and part-time options available.	Study Options – International students	N/A
Start Dates	February, June, September For specific dates visit the website . Corporate clients can schedule according to need.	Course Length	0.7 years (2 trimesters full time) 1.3 years (4 trimesters part-time)

Payment Options - Domestic Australian students	<p>Upfront payment This means tuition fees will be invoiced each semester and payment is required on or before the due date.</p> <p>FEE-HELP FEE-HELP is Australian Government's loan scheme for higher education degree courses. It can assist you in paying for all, or part of, your course fees. Repayments commence via the tax system once your income rises above a minimum threshold. Just like with any other debt, a FEE-HELP debt is a real debt that impacts your credit rating.</p>	Payment Options – International students	<p>Upfront payment N/A</p>
Course study requirements	Each subject involves approximately 12.5 hours of study per week, comprising 3 hours of facilitated study and 9.5 hours self-directed study.	Assessment	<p>Subjects have a range of assessment options to suit the students' requirements and circumstances.</p> <p>Methods of assessment may include time constrained, written examinations, individual assignments based on live briefs, group assignments, project reports, presentations, research reports, work integrated learning, scenarios and case studies, and reflexive logs.</p>
Locations	Brisbane, Sydney, Melbourne, Adelaide Online, On-site workplace delivery	Delivered by	Torrens University Australia
Provider	Torrens University Australia Ltd is registered as a self-accrediting Australian university by the Tertiary Education Quality and Standards Agency (TEQSA).	CRICOS Course Code	N/A
Provider obligations	Torrens University is responsible for all aspects of the student experience, including the quality of course delivery, in compliance with the Higher Education Standards 2015	Accrediting body	Torrens University Australia Limited ABN 99 154 937 005, CRICOS Provider Code: 03389E. RTO No. 41343
Course Fees	For details, refer to the website .	Any other fees	For details, refer to the website .

2. Essential requirements for admission

The general admission criteria that apply to Torrens University Australia courses can be located by visiting the Torrens University Australia website - <https://www.torrens.edu.au/general-admission-information-for-torrens-university-australia-ltd>.

3. Admission Criteria

Title of course of study	Graduate Certificate of Applied Management
Applicants with higher education study	Successful completion of an undergraduate degree in any field, or equivalent.
Applicants with vocational education and training (VET) study	N/A
Applicants with work and life experience	Applicants without formal qualifications are eligible to apply if they have seven (7) years of professional, administrative or managerial work experience. Applications will be assessed on a case-by-case basis.
English Language Proficiency (applicable to international students, and in addition to academic or special entry requirements noted above)	N/A
Additional Entry requirements	Learners will need to be sponsored by a workplace that can appropriately support them by providing a significant contemporary project and appropriate resourcing.

Entry and Exit Pathways

Entry Pathway

N/A

Exit Pathway

Completion of this course will demonstrate that the learner is capable of studying at the postgraduate level and the learner may elect to enrol in a Masters program at TUA. For example, if the learner were to pathway to the MBA, the core subjects can be counted as electives. Additionally, some of the subjects in the specialism bank of this course are core subjects in the MBA and can be credited as such. In most cases the learner would have all of their subjects credited into the MBA. Other postgraduate programs, such as the Master of Global Project Management (MGPM) would also allow recognition of all subjects as electives.

3. How to apply

Via direct application to the institution

- <https://apply.torrens.edu.au/>
- [Corporate clients should contact corporatetraining@torrens.edu.au](mailto:corporateclients@torrens.edu.au)

4. Advanced standing/academic credit/recognition of prior learning (RPL)

You may be entitled to credit for prior learning, whether formal or informal. Formal learning can include previous study in higher education, vocational education, or adult and community education. Informal learning can include on the job learning or various kinds of work and life experience. Credit can reduce the amount of study needed to complete a degree.

Applicants admitted based on prior higher education study may be eligible for Advanced Standing in the form of credit and/or recognition of prior learning (RPL) under the Torrens University Australia [Credit Policy - \(https://www.torrens.edu.au/policies-and-forms\)](https://www.torrens.edu.au/policies-and-forms).

- Students with completed subjects may be eligible for specified credit and/or elective exemptions
- Students who have completed a qualification at AQF level 5 (diploma) or above may be eligible for block credit (where a block credit agreement exists)
- Students with a mix of formal study and informal and/or non-formal learning may be eligible for recognition of prior learning in addition to any credit approved.

Credit will not be applied automatically. Applicants must apply for credit and/or RPL as early as possible prior to each study period, with applications not accepted after week 2.

For further information about credit and recognition of prior learning please see <http://www.torrens.edu.au/apply-online/course-credits>.

5. Where to get further information

- Torrens University Australia (TUA) Website
 - <https://www.torrens.edu.au/>
- Universities Admissions Centre (UAC) Website
 - <http://www.uac.edu.au/>
- Quality Indicators for Learning and Teaching (QILT) Website
 - <https://www.qilt.edu.au/>

6. Additional Information

Course Structure

The Graduate Certificate of Applied Management course structure comprises of 3 subjects (40 credit points). The course of study is made up of:

- *Core subjects:* There are 2 core subjects (30 credit points – inclusive of one 20-credit subject)
- *Specialism subjects:* There is one specialism subject (10 credit points)

NB: a specialism subject is an area of management application (e.g. change management, operations management) that the learner wishes the focus of their main project to be. The specialism subject can be seen to provide theoretical context to the learner in their subsequent work-based project.

Course Rules

To qualify for the Graduate Certificate of Applied Management, the candidate must satisfactorily complete a course of study comprising two core subjects (30 credit points) and 1 specialism subject (10 credit points) totalling 40 credit points.

Subjects

Core Subjects
1. MGT510 – Workplace Learning & Research Developing a learning mindset and the skills of how to learn are critical to your success as a senior industry professional. This subject assists you to develop the knowledge and skills to learn effectively in the workplace

as a senior professional. You will explore and challenge assumptions about how you learn best and what constitutes effective learning. The subject will guide you on how to learn from- and in-action, and to reflect on your experience of events, situations or actions so as to make sense of them in a structured manner. You will also learn about how to research, scope, and secure appropriate resources to undertake a successful workplace project and deepen your reflective practice.

2. MGT511 – Advanced Business Practice Project

Having developed an agreed project brief, you are now ready to complete the project which is constituted as a formal three-way learning agreement between the university, the organisation, and you, the learner. This subject provides you with the opportunity to apply the knowledge and skills gained in MGT510 Workplace Learning & Research with the support and guidance of your organisational sponsor and academic adviser to a real work-based challenge. The project will be within your own role or scope and be of a level of complexity that is equal to, or more than your level of responsibility. It will involve a minimum work commitment of 200 hours not including academic research and assessment work. Projects can be undertaken in groups subject to the above conditions. However, each learner will submit their own individual work.

Specialism subjects (Choose one)

3. MGT602 – Business Decision Analytics

Today's decisions have to be made quickly, individually and in groups, with what often appears to be ambiguous or too much data. How does one select, observe and distil the most pertinent data sets to make decisions that will positively impact tomorrow's firms and communities? This subject engages students in the nuances of data collection, how to filter data and how to use it most effectively in decision-making. The subject develops the student's qualitative and quantitative research skills, and digital literacy.

4. MGT603 – Systems Thinking

This subject builds on systems theory and introduces students to a holistic view of the organisation and the broader ecosystem it operates in. It also introduces students to the basic principles of operations management in the context of Systems Thinking. Students will be exposed to Systems Thinking tools to diagnose and propose innovative solutions to contemporary business issues.

5. MGT604 – Strategic Management

This subject explores sustainable approaches to managing the symbiotic relationship between organisations and their environments. Organisations are increasingly facing disruption and the basis for delivering products and services is rapidly changing. Sustaining performance requires careful management of business processes, fostering corporate competencies, and aligning the firm to its internal and external environment. The student will learn and then practice strategising through a number of theories and practical settings.

6. MIS608 – Agile Project Management (Advanced)

Progressing from traditional project management frameworks, this subject focuses on Agile project management, agile project management methodology, the principles of agile, and agile techniques. This subject will be based on a foundation of the four core values and 12 guiding principles of agile as laid out by the agile manifesto. Students will develop an understanding of agile concepts, tools and techniques: Scrum and Kanban, Roadmap planning, Program increments, Sprints and daily scrums and the agile roles within teams. Some of the leading agile frameworks will be discussed so that students will gain an understanding of some of the different schools of thought, which support the agile continuous delivery pipeline. Points of origin in Lean practice and the relationship between agile and DevOps will also be covered to help students orient themselves in the broader emerging landscape of projects and software development landscape.

Course Structure							
Subject Code		Subject Title	Core or Elective (in this course)	Pre-requisite or Co- requisite	Credit Points	EFTSL	Mode of Delivery: (F2F and/or OL)
Level:		AQF 8					
1	MGT510	Workplace Learning & Research	Core	N/A	10	0.125	F2F or OL
2	MGT511	Advanced Business Practice Project	Core	Pre-requisite: MGT510	20	0.250	F2F or OL
Level:		AQF 8 or 9					
3	Specialism	Specialism	Specialism	N/A	10	0.125	F2F or OL
Total Credit Points/EFTSL					40	0.5	

Specialism Bank (if applicable)							
Subject Code		Subject Title	Specialism (in this course)	Pre-requisite or Co-requisite	Credit Points	EFTSL	Mode of Delivery: (F2F and/or OL)
1	MGT602	Business Decision Analytics	Specialism	N/A	10	0.125	F2F or OL
2	MGT603	Systems Thinking	Specialism	N/A	10	0.125	F2F or OL
3	MGT604	Strategic Management	Specialism	N/A	10	0.125	F2F or OL
4	MIS608	Agile Project Management (Advanced)	Specialism	N/A	10	0.125	F2F or OL
		Specialisms can be taken from the approved table above.					

Locations

The Graduate Certificate of Applied Management can be studied fully online or at the below Torrens University Campuses:

- Queensland (Brisbane)
- New South Wales (Sydney)
- Victoria (Melbourne)
- South Australia (Adelaide)
- TUA Online Campus

Campus Facilities and Services

All campuses are designed to provide students with professional spaces in which to learn and work. They have been planned with student study needs in mind with well-equipped accessible learning spaces as well as student breakout areas for group work and spending time with friends.

A positive student experience

Torrens University Australia values the importance of a positive student experience, and therefore has robust processes to resolve student complaints. The Student Complaints Policy, and associated procedures, can be accessed from the [website \(https://www.torrens.edu.au/policies-and-forms\)](https://www.torrens.edu.au/policies-and-forms).

Paying for your qualification

We offer two payment options for this course:

- **Upfront payment**
If you want to complete your qualification debt-free you can choose to pay as you go. This means tuition fees will be invoiced each semester and payment is required on or before the due date using EFTPOS, credit card or direct transfer.
- **FEE-HELP (Domestic students only)**
FEE-HELP is Australian Government's loan scheme for higher education degree courses. It can assist you in paying for all, or part of, your course fees. Repayments commence via the tax system once your income rises above a minimum threshold (\$45, 881 in 2019-20). Just like with any other debt, a FEE-HELP debt is a real debt that impacts your credit rating.

Further information about FEE-HELP, including eligibility, is available at:

- [FEE-HELP website:](http://studyassist.gov.au/sites/studyassist/helppayingmyfees/fee-help/pages/fee-help)
<http://studyassist.gov.au/sites/studyassist/helppayingmyfees/fee-help/pages/fee-help>
- [FEE-HELP booklets:](http://studyassist.gov.au/sites/studyassist/helpfulresources/pages/publications)
<http://studyassist.gov.au/sites/studyassist/helpfulresources/pages/publications>

Austudy and Abstudy

Students enrolled in this course may be eligible for government assistance, such as [Austudy](#) or [Abstudy](#).