

Associate Degree of Business (International Hotel and Resort Management) (ADBusIHRM)

1. About the Associate Degree of Business (International Hotel and Resort Management)

The Associate Degree of Business (International Hotel and Resort Management) is designed to provide students with the ability to develop the theoretical and technical paraprofessional knowledge and skills in business management and to apply them to the hotel and resort industries and as a pathway for lifelong learning. The course provides graduates with the necessary knowledge, skills and abilities to develop hotel and resort management capabilities while at the same time to develop an enlightened perspective on their operations. Some of the course specific learning outcomes that will be attained by graduates of the Associate Degree include the skills, knowledge and abilities to: analyse, interpret and provide solutions to complex problems, transmit solutions and relevant problem solving skills, to others, achieve and apply an appropriate level of written and spoken English language proficiency and evaluate core principles and techniques to both common and novel contexts.

Graduate employment opportunities

- Account Manager
- Human Resource Co-ordinator
- Banquet Sales Executive
- Marketing Co-ordinator
- Club Supervisor
- Sales Consultant
- Food and Beverage Supervisor
- Concierge
- Food and Beverage Traineeship
- Housekeeping Traineeships
- Front Office Reservations
- Guest Relations Officer
- Night Audit

Course Overview

Course Title	Associate Degree of Business (International Hotel and Resort Management)		
Study Options – Domestic Australian students	Face to Face delivery Full-time and part-time options available.	Study Options – International students	International students on a student visa must not enrol into any more than a third or 25% of online subjects over their course and must study at least one subject that is face to face in each term. International students on a student visa are required to study full time, i.e. the student must complete a minimum of 1.0 EFTSL of study per year.
Start Dates	January, April, July, October For specific dates visit the website .	Course Length	Full-time: 2 years Accelerated: 4 terms Part-time: 4 years
Payment Options - Domestic Australian students	Upfront payment This means tuition fees will be invoiced each term and payment is required on or before the due date. FEE-HELP FEE-HELP is Australian Government’s loan scheme for higher education degree courses. It can assist you in paying for all, or part of, your course fees. Repayments commence via the tax system once your income rises above a minimum threshold. Just like with any other debt, a FEE-HELP debt is a real debt that impacts your credit rating.	Payment Options – International students	Upfront payment This means tuition fees will be invoiced each term and payment is required on or before the due date.
Course study requirements	17 hours for practical subject & 14 hours for theory subject, per week, during a term.	Assessment	Essays, reports, presentations, reflective journals and practical demonstration and observation.
Locations	Blue Mountains International Hotel Management School 1 Chambers Road, LEURA NSW 2780 540 George Street, Sydney, NSW 2000	Delivered by	Blue Mountains International Hotel Management School and Torrens University Australia

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Provider	Torrens University Australia Ltd is registered as a self-accrediting Australian university by the Tertiary Education Quality and Standards Agency (TEQSA).	CRICOS Course Code	089926G
Provider obligations	Torrens University is responsible for all aspects of the student experience, including the quality of course delivery, in compliance with the Higher Education Standards 2015	Accrediting body	Torrens University Australia Limited ABN 99 154 937 005, CRICOS Provider Code: 03389E RTO No. 41343
Course Fees	For details, refer to the website .	Any other fees	For details, refer to the website .

2. Essential requirements for admission

The general admission criteria that apply to Torrens University Australia courses can be located by visiting the Torrens University Australia website - <https://www.torrens.edu.au/general-admission-information-for-torrens-university-australia-ltd>.

3. Student Profile

The table below gives an indication of the likely peer cohort for new students in this course. It provides data on students who commenced in this course in the most relevant recent intake period, including those admitted through all offer rounds and international students studying in Australia.

Applicant background	Term one / Full year intake [2020]	
	Number of students	Percentage of all students
(A) Higher education study (includes a bridging or enabling course)	N/A	N/A
(B) Vocational education and training (VET) study	N/A	N/A
(C) Work and life experience (Admitted on the basis of previous achievement not in the other three categories)	N/A	N/A

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(D) Recent secondary education:		
<ul style="list-style-type: none"> Admitted solely on the basis of ATAR (regardless of whether this includes the consideration of adjustment factors such as equity or subject bonus points) 	N/A	N/A
<ul style="list-style-type: none"> Admitted where both ATAR and additional criteria were considered (e.g. portfolio, audition, extra test, early offer conditional on minimum ATAR) 	N/A	N/A
<ul style="list-style-type: none"> Admitted on the basis of other criteria only and ATAR was not a factor (e.g. special consideration, audition alone, schools recommendation scheme with no minimum ATAR requirement) 	N/A	N/A
International students	N/A	N/A
All students	1	100%

Notes: "**<5**" – the number of students is less than 5.
N/A – Students not accepted in this category.
N/P – Not published: the number is hidden to prevent calculation of numbers in cells with less than 5 students.

4. Admission Criteria

Title of course of study	Associate Degree of Business (International Hotel and Resort Management)
Applicants with higher education study	<p>A completed higher education qualification at AQF level 5 (diploma) or above, or equivalent, from an Australian University or another accredited higher education provider</p> <p>OR</p> <p>Successful completion of at least 1 EFTSL (equivalent full-time student load, or one full year) of an AQF level 6 (Associate Degree) or above, or equivalent, from an Australian University or another accredited higher education provider</p>
Applicants with vocational education and training (VET) study	<p>A completed vocational education qualification at AQF level 4 (Certificate IV) or above, or equivalent, from a registered training organisation (RTO)</p> <p>OR</p> <p>Successful completion of at least 1 EFTSL (equivalent full-time student load, or one full year) of an AQF level 5 (Diploma) or above, or equivalent, at a registered training organisation (RTO)</p>

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Applicants with work and life experience	<p>Demonstrated ability to undertake study at the required level:</p> <ul style="list-style-type: none"> • broadly relevant work experience (documented e.g. CV), demonstrating a reasonable prospect of success; OR • formal, informal or non-formal study, completed or partially completed, demonstrating a reasonable prospect of success; OR • written submission to demonstrate reasonable prospect of success.
Additional Admission Criteria (applicable to all students)	Be 18 years of age by the end of the first term
English Language Proficiency (applicable to international students, and in addition to academic or special entry requirements noted above)	Equivalent IELTS 6.0 (Academic)
Applicants with recent secondary education (within the past two years) with ATAR or equivalent* (for applicants who will be selected wholly or partly on the basis of ATAR)	Australian Year 12 senior secondary school certificate or its equivalent as assessed by NOOSR

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<p><i>*ATAR profile for those offered places wholly or partly on the basis of ATAR in T1 2020:</i></p> <table border="1"> <thead> <tr> <th>(ATAR-based offers only, across all offer rounds)</th> <th>ATAR (OP in QLD) (Excluding adjustment factors) *</th> </tr> </thead> <tbody> <tr> <td>Highest rank to receive an offer</td> <td>N/A</td> </tr> <tr> <td>Median rank to receive an offer</td> <td>N/A</td> </tr> <tr> <td>Lowest rank to receive an offer</td> <td>N/A</td> </tr> </tbody> </table> <p><i>Notes: * "<5" – indicates less than 5 ATAR-based offers were made</i></p>			(ATAR-based offers only, across all offer rounds)	ATAR (OP in QLD) (Excluding adjustment factors) *	Highest rank to receive an offer	N/A	Median rank to receive an offer	N/A	Lowest rank to receive an offer	N/A
(ATAR-based offers only, across all offer rounds)	ATAR (OP in QLD) (Excluding adjustment factors) *									
Highest rank to receive an offer	N/A									
Median rank to receive an offer	N/A									
Lowest rank to receive an offer	N/A									

5. How to apply

Through a TAC

- <http://www.uac.edu.au>

Via direct application to the institution

- <https://apply.torrens.edu.au/>

6. Advanced standing/academic credit/recognition of prior learning (RPL)

You may be entitled to credit for prior learning, whether formal or informal. Formal learning can include previous study in higher education, vocational education, or adult and community education. Informal learning can include on the job learning or various kinds of work and life experience. Credit can reduce the amount of study needed to complete a degree.

Applicants admitted based on prior higher education study may be eligible for Advanced Standing in the form of credit and/or recognition of prior learning (RPL) under the Torrens University Australia [Credit Policy - \(https://www.torrens.edu.au/policies-and-forms\)](https://www.torrens.edu.au/policies-and-forms).

- Students with completed subjects may be eligible for specified credit and/or elective exemptions
- Students who have completed a qualification at AQF level 5 (diploma) or above may be eligible for block credit (where a block credit agreement exists)
- Students with a mix of formal study and informal and/or non-formal learning may be eligible for recognition of prior learning in addition to any credit approved.

Credit will not be applied automatically. Applicants must apply for credit and/or RPL as early as possible prior to each study period, with applications not accepted after week 2.

For further information about credit and recognition of prior learning please see

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<http://www.torrens.edu.au/apply-online/course-credits>.

7. Where to get further information

- Torrens University Australia (TUA) Website
 - <https://www.torrens.edu.au/>
- Universities Admissions Centre (UAC) Website
 - <http://www.uac.edu.au/>
- Quality Indicators for Learning and Teaching (QILT) Website
 - <https://www.qilt.edu.au/>

8. Additional Information

Course Structure

The Associate Degree of Business is an undergraduate degree consisting of 18 units, taught in English, which normally takes two years of full-time study.

Course Rules

To be awarded the Associate Degree of Business (International Hotel and Resort Management) students must complete 18 subjects including 2 Industry Practicums of up to 600 hours each.

Subjects

SUBJECT DETAILS
SUBJECT TITLE, DESCRIPTOR
<p>BUS101 Accounting Fundamentals</p> <p>Accounting Fundamentals lays the foundation for student's understanding of the accounting system. The subject has a practical approach, providing students with the opportunity to analyse original documents through to profit and loss determination and the preparation of the statements of financial performance and financial position.</p>
<p>BUS102 Management and Leadership</p> <p>A manager's role is to decide what goals and objectives his or her department should strive to achieve. Through the use of case studies, students are given the opportunity to examine key issues and to discuss current hospitality management practices.</p>
<p>BUS103 Research and Academic Skills</p> <p>This subject introduces students to the concept of academic literacy in a higher educational context. Students will be able to study the relevant resources and explore strategies and techniques which will allow full participation in their new academic environment. The course will provide students with research skills (information literacy), critical analysis, writing and language techniques. Transferable skills including time management and teamwork are incorporated in the course. The aim of this subject is to provide knowledge and skills needed for Higher Education, to help students to manage their own success and to assist students in reaching their academic potential.</p>
<p>BUS104 Sales and Marketing</p>

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<p>Determining the needs and wants of our potential customers is a key priority for managers. Students will be introduced to the distinction between selling and marketing. Skills will be developed to apply within an operating environment to recognise the basic principles and practices of marketing in relation to consumer and market trends.</p>
<p>BUS105 Cross Cultural Studies</p> <p>An understanding of different cultures is of fundamental importance in business today. Cross-cultural Studies looks at how cultural factors influence human behaviour, including people's attitudes, behaviours, customs and values. Wide ranges of topics are discussed in an effort to better prepare students for the challenges of communicating effectively with people from varied backgrounds using twenty-first century modes of communication.</p>
<p>HOS101 Food and Beverage Operations Management</p> <p>The key focus of this subject is to broaden students understanding of the operational aspects of food and beverage management, whilst giving them the opportunity to learn, develop and apply theories, concepts and skills in a practical environment.</p>
<p>HTL101 Food and Beverage Management and Control</p> <p>Food and Beverage Management and Control is a practically orientated subject focused on furnishing students with knowledge of current and emerging food and beverage trends, legal and operational issues such as cost control, sustainable solutions, resources management and legal obligations.</p>
<p>HTL102 The International Hospitality Industry</p> <p>In undertaking this subject students will gain knowledge and awareness of the nature, size, scope and sectors of the dynamic international hospitality industry and its major function areas and departments. Different enterprises will be explored including chains, franchising, ownership, management and staffing structures. Discussions will focus on current trends impacting this worldwide industry.</p>
<p>IP101 Industry Placement I</p> <p>Employment is an excellent opportunity for the student to develop knowledge, skills and abilities in their chosen discipline. The Industry Placement subject provides students with a series of professional development workshops to be successful in their application to work in an approved food and beverage outlet (depending on degree undertaken). Combining professional experience with their qualifications while undertaking an industry placement of 600 hours.</p>
<p>BUS201 Management Accounting</p> <p>Financial analysis is an integral part of strategic management planning. This subject builds upon BUS101, further developing student's skills and expertise when interpreting financial information. The subject provides students with the skills and knowledge relevant to planning, controlling and evaluating accounting information, which will enable them to make sound, managerial decisions.</p>
<p>BUS202 Economics</p> <p>BUS202 introduces the core concepts and economic principles necessary to develop effective decision makers. Students will develop an understanding of how decision makers make choices, utilising available resources at a specific given time. This subject covers concepts such as 'price elasticity demand', cost benefit principle, fiscal and monetary policy, Macro and Microeconomics and international trade.</p>
<p>BUS203 Business Law</p> <p>Business Law introduces students to the basic principles of the relevant State and Commonwealth laws relating</p>

SUBJECT DETAILS
SUBJECT TITLE, DESCRIPTOR
to tourism and hospitality. Emphasis is placed on areas such as liability, resolution and legal problem solving.
<p>BUS204 Human Resource Management</p> <p>The concept of human capital recognises that not all labour is equal and that the quality of employees can be improved by investing in them. Human Resources Management (HRM) concepts, practices and processes are examined in this subject. Students will explore ways in which the strategic management styles of an organisation influence the development of HRM philosophies and processes specifically with reference to tourism and hospitality enterprises.</p>
<p>BUS205 Research Skills and Practices</p> <p>Embarking on research in any discipline is a serious undertaking. This subject will develop research methodology skills essential for completing research projects and for making quality business decisions. Students will learn the necessary skills and practical tools to undertake and complete the research process of collection, analysis, interpretation and presentation of research.</p>
<p>HOS201 Operations and Environment Management</p> <p>The growing awareness of environmental issues is creating operational costs. HOS 201 will discuss sound environmental practices and long-term operational sustainability. Student's knowledge of contemporary facilities and operational practices will be developed while investigating the broad range of critical design decisions available.</p>
<p>HTL201 Rooms Division Management</p> <p>Rooms division is a key revenue generating area within a hospitality operation. Departments within this area are comprised of both Front Office and Housekeeping. It is within these departments students will be provided with practical skills combined with theoretical knowledge to operate accommodation services successfully. The overall aim of the subject is to ensure that students have a sound knowledge of the financial and managerial responsibilities of running a room division department.</p>
<p>HTL202 Hotel and Resort Planning and Design</p> <p>The growth of international tourism has created an increase in the number of specialised hotel and resort facilities being developed. Hotel and Resort Planning and Design looks at the feasibility process for hotels and resorts and how this process assists with the concept development, planning and design for accommodation. The subject considers design from inception to completion, sustainable design practices and the impact of design on all aspects of the operation's management.</p>
<p>IP201 Industry Placement II</p> <p>Extending knowledge, skills and ability in employment is a key component of Industry Placement, providing students with the opportunity to analyse and reflect upon the relationship between their academic studies and the workplace environment. This in turn consolidates a student's academic knowledge by exposing them to real life experience and challenging their commitment to their chosen field in industry. Through this second 600-hour industry placement students will expand their studies and develop their career pathway.</p>

Locations

The Associate Degree of Business (International Hotel and Resort Management) can be studied at the below Torrens University Campus:

- Leura Campus, New South Wales (Sydney)

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Campus Facilities and Services

All campuses are designed to provide students with professional spaces in which to learn and work. They have been planned with student study needs in mind with well-equipped accessible learning spaces as well as student breakout areas for group work and spending time with friends.

A positive student experience

Torrens University Australia values the importance of a positive student experience, and therefore has robust processes to resolve student complaints. The Student Complaints Policy, and associated procedures, can be accessed from the [website](https://www.torrens.edu.au/policies-and-forms) (<https://www.torrens.edu.au/policies-and-forms>).

Paying for your qualification

We offer two payment options for this course:

- **Upfront payment**

If you want to complete your qualification debt-free you can choose to pay as you go. This means tuition fees will be invoiced each term and payment is required on or before the due date using EFTPOS, credit card or direct transfer.

- **FEE-HELP**

FEE-HELP is Australian Government's loan scheme for higher education degree courses. It can assist you in paying for all, or part of, your course fees. Repayments commence via the tax system once your income rises above a minimum threshold (\$45, 881 in 2019-20). Just like with any other debt, a FEE-HELP debt is a real debt that impacts your credit rating.

Further information about FEE-HELP, including eligibility, is available at:

- FEE-HELP website:
<http://studyassist.gov.au/sites/studyassist/help-payingmyfees/fee-help/pages/fee-help->
- FEE-HELP booklets:
<http://studyassist.gov.au/sites/studyassist/helpfulresources/pages/publications>

Austudy and Abstudy

Students enrolled in this course may be eligible for government assistance, such as [Austudy](#) or [Abstudy](#).